1. **Eligibility.** The competition for the Clarke Family Prize in Legal Ethics and Professionalism ("the Competition") is open to all Gonzaga University School of Law students who: (a) have completed 30 or more credits at the time the Competition problem is due; and (b) are in good standing from the date the Competition problem is posted through the time of the reception described in Section 7 below.

2. **Competition Problem.** Contestants must address the legal ethics and professional responsibility problem posted on the web page for the Competition at [http://www.law.gonzaga.edu/students/competitions/](http://www.law.gonzaga.edu/students/competitions/) ("Competition Webpage") in the form of a client memorandum (the "Competition Paper").

3. **Original, Individual Work.** A contestant’s Competition Paper must be an original and unpublished work. The contestant must be the sole author of his or her Competition Paper; co-authorship and group submissions are prohibited. A contestant may submit only one Competition Paper. A contestant may not seek assistance or advice in connection with the Competition problem or the Competition Paper from any person, including other law students, practicing attorneys, or Gonzaga Law School professors and administrators. This rule does not prevent a contestant from consulting with Westlaw research assistants or librarians at Gonzaga Law School or elsewhere for assistance in locating databases, books and other resources but not for assistance in framing searches or with any other aspect of the Competition problem or Competition Paper.

4. **Format; Length.** Entries must be written in memorandum format. Sources must be set forth in footnotes that comply with *The Bluebook: A Uniform System of Citation*, 19th Ed. Entries may not exceed 5,000 words, including footnotes, and must be printed on 8.5 x 11 paper with page numbers on all but the first page, double-spaced, with one inch margins in Times New Roman font, 12 point.

5. **What to Submit.** Entries shall consist of:

- A completed cover page in the form available for download on the Competition Webpage, which includes the name of the contestant and the contestant’s signed certification of compliance with the Competition Rules; and

- An unstapled hard copy of the contestant’s Competition Paper, affixed to the cover page by binder clip. The contestant’s name or other identifying information may not appear anywhere in the Competition Paper.

- An electronic version emailed to clarkecle@lawschool.gonzaga.edu to verify word count and formatting.
6. **When and Where to Submit Entries.** Entries must be submitted in person at the location set forth on the Competition Webpage on or before the date and time set forth on the Competition Webpage. If you are enrolled in a distant learning course please notify Sarah Guzman.

7. **Entry Review.** The Competition Papers will be reviewed anonymously by a committee established by Gonzaga Law School (the “Competition Committee”), which will select the first and second prize winning papers.

8. **Prizes.** The first place winner will receive a prize of $5,000. The second place winner will receive a prize of $1,000.

9. **Reception and Winners.** Two finalists will be announced in the spring and will be invited to participate in a discussion of the Competition problem at a spring reception. The first- and second-place prize winners will be announced at the reception. In addition to announcing and honoring the Competition winners and discussing the Competition problem, the reception may include discussion of other legal ethics issues of interest to Gonzaga alumni, students, and area practitioners. Finalists are expected to attend the reception.

10. **Compliance and Decisions.** The Competition Committee may refuse to consider entries that do not comply with the Competition Rules. Competition Committee decisions will be final.

11. **Rule Revisions.** The Competition Rules may be revised or supplemented by the Competition Committee or Gonzaga Law School at any time before or during the Competition.

12. **Questions.** Questions regarding any aspect of the Competition should be directed to Sarah Guzman, Program Coordinator, either in person in the Dean’s Suite, 4th Floor, Gonzaga Law School or by email at sguzman@lawschool.gonzaga.edu. Do not direct questions about the Competition to Gonzaga Law School faculty members or other personnel.