

LAW STUDENT

Current Address:
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1310 W. 14th
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EDUCATION

Gonzaga University School of Law

Spokane, Washington

J.D. expected May 2003

Class Rank: Top 30%

- Gonzaga Law Review - Member
- One of six students chosen for National Appellate Advocacy Team
- Gonzaga Public Interest Law Project - Secretary

University of Idaho

Moscow, Idaho

B.A. Accounting, May 1998

GPA: 3.6

- University Scholar Athlete Award
- Associated Students of the University of Idaho - Vice-President
- Resident Dorm Assistant

EXPERIENCE

Washington State Attorney General's Office

Spokane, Washington

Legal Intern, Torts Division, July 2001 - Present

Represent client agencies in complex litigation. Research legal issues in areas of personal injury, sexual harassment, and employment law. Draft legal memoranda, pleadings, and settlement proposals. Conduct initial client and witness interviews and prepare clients for testimony at depositions, hearings, and trials. Respond to and prepare discovery requests.

Washington State Auditor's Office

Olympia, Washington

Lead Auditor, May 1998 - July 2000

Supervised four person team conducting audits of large state agencies. Implemented streamlined auditing procedures that saved office over \$20,000 in personnel costs. Performed legal research regarding financial disclosure and minimum capital requirements. Drafted audit reports and financial statements.

Seafirst Bank

Moscow, Idaho

Teller Supervisor, August 1996 - May 1998

Supervised five bank tellers. Developed budgets and coordinated work schedules. Served as bank's primary Customer Service Representative.

SKILLS AND PROFESSIONAL LICENSES

Certified Public Accountant; Certified Internal Auditor