



GONZAGA UNIVERSITY SCHOOL OF LAW

Employer Registration

Fall On Campus Interview Program

Fax or Mail to: Gonzaga University School of Law, Career Services
 PO Box 3528, Spokane, WA 99220-3528 Fax: (509)
 313-5809

Email: jgill@lawschool.gonzaga.edu

Recruiting Organization Information (Please Print):

Employer:		
Main Contact:		
Address:		
City:	State:	Zip:
Telephone:	Fax:	
E-mail:	Website:	
Offices for which you are recruiting:		
Address cover letter to:	Mr. or Ms.	Name:

Desired Method of Recruiting:

Fall On-Campus Interviews: August 23 through November 4, 2011 Interview date(s) desired: _____

Off-Campus Interviews: In Seattle – September 9 _____ In Portland – September 12 _____

GU Law Job Posting Website (Career Services advertises job posting, employer receives resumes via email and arranges interviews directly with student): _____

Student Applicant Interview Information:

Position type: Associate Work Study Externship (credit only) Fall Spring Summer
 Summer Clerk Clerk during Year Fall Spring

Interview dates requested: First choice: _____ Second choice: _____ Third choice: _____

Which class year(s) do you wish to interview? 3L (May 2012 graduates) 2L (May 2013 graduates) Joint Degree

Date position will start: _____ Is this a paid position? Yes No If yes, approx. salary range: _____

Alumni/Recent Graduate Listings:

Job Title: _____ Position Type: Permanent ___ Temporary ___ Part-time ___ Other ___

Job Description/Area of Expertise: _____

You will accept resumes from (check all that apply): ___ Recent Grad ___ Recent Grad w/Bar ___ J.D. with ___ yrs. experience

Date the position will start: _____ Salary range: _____ Resumes should be sent by (date): _____

Additional Materials/Skills Requested: (Please complete whether you are interviewing students or alumni/recent graduates)

Application Materials Required at Interview	Yes/No	Additional Hiring Information	Required Yes/No	Preferred Yes/No
Cover Letter		Class Rank _____ % (please fill out)		
Resume		Law Review /Law Journal:		
Transcript		Moot Court/Mock Trial:		
Writing Sample (s)		Advanced Degree Other than J.D.:		
References		Foreign Language:		
Undergraduate Transcript		Other:		
Other:				

NOTE: On an attached sheet, please let us know of any other preferences you have regarding the interview process.